



RESOLUTION NO. 2025-03

Delegation of Authority to the County Manager for Disbursement of Vendor Checks

WHEREAS, pursuant to NMSA 1978 Section 4-38-1 (1884) the powers of a county as a body politic and corporate shall be exercised by a board of county commissioners; and,

WHEREAS, NMSA 1978 Section 4-38-19 (B) (1973) provides that, “[a] board of county commissioners may employ and set the salary of a county manager to conduct the business of the county, to serve as personnel officer, fiscal director, budget officer, property custodian and to act generally as the administrative assistant to the board, aiding and assisting it in the exercise of its duties and responsibilities;” and,

WHEREAS, the Board of County Commissioners has determined that it is in the best financial interest of the County to authorize the Roosevelt County Manager to approve disbursement of signed vendor checks for monthly re-occurring utility and lease payments for County facilities and equipment, and re-occurring payments determined by contractual agreements that may otherwise incur late charges if said payments are not made in a timely manner; and,

WHEREAS, the Board of County of County Commissioners has determined that it is in the best financial interest of the County to authorize the Roosevelt County Manager to approve disbursement of signed vendor checks for re-occurring (semi-annual, annual, or other regularly scheduled cycle) debt service payment (principal, interest, and fees) that must be made in a timely manner. Such debt service payments are limited to General Obligation Bonds (GO Bonds), the New Mexico Finance Authority (NMFA), the New Mexico Environmental Department; and

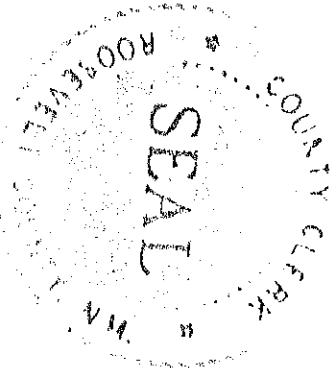
WHEREAS, the vendor checks for contractual obligations, utilities, leases, debt service payments, and state agency disbursements, along with all other vendor checks, shall be brought before the Board of County Commissioners at a regularly scheduled meeting for review. The prior resolution 2024-03 adopted the 9th day of January, 2024 is hereby repealed and replaced.



PASSED, APPROVED AND ADOPTED on this 7th day of January, 2025 by the
Roosevelt County Board of Commissioners in an open meeting in Portales, New Mexico.

ATTEST:

Mandi M Park
Mandi Park, Roosevelt County Clerk



**BODY OF COUNTY COMMISSIONERS
ROOSEVELT COUNTY, NEW MEXICO**

Fabian Munoz
Fabian Munoz – District I
Voted: Yes No Abstained

Malin Parker
Malin Parker – District II
Voted: Yes No Abstained

Roy Lee Criswell
Roy Lee Criswell – District III
Voted: Yes No Abstained

Tina Dixon
Tina Dixon – District IV
Voted: Yes No Abstained

Paul Grider
Paul Grider – District V
Voted: Yes No Abstained



MP