

AGENDA
ROOSEVELT COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

Tuesday, December 3, 2024 9:00 a.m.
Roosevelt County Courthouse
Commission Room
109 E. First St.
Portales, NM 88130



Call Meeting to Order
Invocation
Pledge of Allegiance
Salute to the Flag of New Mexico

1) Approval of Agenda:

2) Approval of Minutes:

Approval of Minutes of November 12, 2024 regular meeting

3) Informational Items:

Presentation update of Biannual Economic Development Report for RCCDC by Executive Director Jodi Diaz
Presentation of Biannual Update from the Roosevelt County Extension Office – Ryan Craig

4) Public Requests:

At the Discretion of the Commission Chair. For information only (**No Action Can Be Taken**). All public comments will follow the 2024-02 Public Participation Resolution, and is limited to three (3) minutes.

5) Elected Officials/Department Heads Reports:

Clerk – Mandi Park
Detention – Shayla Ramsey
DWI- Darla Reed
Road Department – Juan Dominguez
Treasurer – Layle Sanchez
Manager – Annette Kirk
Commissioners

6) Old Business:

The Commission may take action on any item listed.

- a) Discussion and Consideration of Right of Ways of County Roads with the State Land Office
- b) Discussion and Consideration of the Fence project on North Roosevelt Road AV

7) New Business:

The Commission may take action on any item listed.

- a) Healthcare Assistance – Carla Weems
 - i. Indigent Healthcare Assistance Program (HCAP) – Board Meeting
- b) Discussion of the FY2025 Roosevelt County Calendar – Annette Kirk
- c) Discussion and Review of the FY2026 Capital Outlay Priorities – Annette Kirk/Commissioners
- d) Request for Approval to Purchase a new Motor Grader utilizing CES Purchase Agreement #2202-10-C102-ALL from 4Rivers Equipment – Carla Weems/Juan Dominguez
- e) Request for the Approval of the EMS Fund Act Special Projects Application Fiscal Year 2026 for Arch Vol Fire Department – Hugh Frank/Jay Lang
- f) Discussion and Consideration of changes in Organizational Chart for Detention – Shayla Ramsey

8) Resolutions – Ordinances – Proclamations:

- a) Consideration of Resolution 2024-41 Revision of the Roosevelt County Detention Center Policies and Procedures Manual – Shayla Ramsey
- b) Request for Approval of Proclamation Declaring December 2024 as Drunk and Drugged Driving Prevention Month – Darla Reed

9) Contracts/Agreements/Procurements:

- a) Request for the approval of the Amendment No.1 DWI Grant Program Agreement for a supplemental amount of \$19,000 for a total of \$181,000, Grant No. 25-D-G-23 – Darla Reed

10) Executive Session: Pursuant to 10-15-1 N.M.S.A. (1978) H (2) attorney-client privileged information pertaining to threatened or pending litigation, and/or limited personnel matters, as needed. Any further action necessary as a result of the closed executive session

11) Media Communications

12) Recess

13) Annual Commission Detention Center Inspection

14) Adjourn.

**NEXT REGULAR COMMISSION MEETING --- Tuesday, December 17, 2024 at 6:00 p.m.
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website www.rooseveltcounty.com by Wednesday, November 27, 2024 by 2:30 p.m.

Annette Kirk

Annette Kirk, County Manger

Members of the public unable to attend the meeting in person can view the meeting live on YouTube <https://www.youtube.com/channel/UC1bHckYttNQnmm6ymJhWaXQ> and a recording of the meeting will be saved as a public video and linked from the County's website following the public meeting.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact ADA Coordinator Johnny Montiel at 575.359.2869 at least one (1) day prior to the meeting or as soon as possible.