



RESOLUTION 2021-46

Adopting the Annual Review and Revisions to the Roosevelt County Detention Center Policies and Procedures Manual

WHEREAS, Roosevelt County operates and maintains an Adult Detention Center;

AND WHEREAS, the mission of the Roosevelt County Detention Center is to insure the safety of the public by providing a safe, secure and humane environment for all detainees lawfully placed in the custody of Roosevelt County by the Courts and to provide excellent customer service to the public and all participating agencies;

AND WHEREAS, Roosevelt County has implemented Detention Center Policies and Procedures which are current and reflect contemporary standards adopted by the American Correctional Association Standards for Adult Local Detention Facilities (Current Edition), the New Mexico Local Government Accreditation Program and the Adult Detention Professional Standards Council (Current Edition), and the New Mexico Association of Counties Detention Accreditation Program;

AND WHEREAS the Adult County Detention Center Policy and Procedures Manual has implemented policies and procedures relating to administration, personnel, and staff development, security and control, safety and sanitation, detainee programs, and detainee handbook;

AND WHEREAS, the policy as originally adopted, shall be reviewed annually and revised as needed;

AND WHEREAS, a policy addressing the Facility's response to COVID-19 has been developed and added to the Adult County Detention Center Policy and Procedures Manual.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ROOSEVELT COUNTY, NEW MEXICO that the Roosevelt County Detentions Center Policy is hereby reviewed and revised and shall be implemented effective immediately.



ROOSEVELT COUNTY DETENTION CENTER POLICY AND PROCEDURE

CHAPTER E: SAFETY AND SANITATION

SECTION 1B: COVID-19

Adopted Nov 2021

1. REFERENCES:

American Correctional Association Standards for Adult Local Detention Facilities. Fourth Edition. Standard: 4-ALDF-4C-14, 4-ALDF-4C-15, 4-ALDF-4C-16, 4-ALDF-4C-17. New Mexico Local Government Accreditation Program, Adult Detention Professional Standards, Third Edition: ADM-06, MM-22, MM-23, MM-24, MM-25, MM26, MM-27.

2. POLICY:

It is the policy of the Roosevelt County Detention Center to have a written plan to address the management of COVID-19. This plan includes procedures for prevention, education, identification, surveillance, immunization, treatment, follow-up, isolation, and reporting requirements to applicable local, state, and federal agencies. The facility will work with the public health authority to establish an ongoing education program for staff and detainees; control, treatment, and prevention strategies.

3. PLAN DEVELOPMENT & GUIDELINES:

It is the responsibility of the Health Services Administrator (HSA), Clinical Director (CD) or equal authority, and Detention Administrator to develop the institution's infectious disease program in accordance with applicable laws and regulations.

A. This program will provide:

- COVID-19 procedures that incorporate and reference, as applicable, standards, guidelines, and recommendations from appropriate agencies including the New Mexico Department of Health and Human Services (HHS), the Centers for Disease Control and Prevention (CDC), the Occupational Safety and Health Administration (OSHA), and the National Institutes for Occupational Health (NIOSH).
- COVID-19 procedures will be reviewed annually to ensure clinical accuracy. The CD, HSA, or other comparable authority and other appropriate institution staff will meet at least quarterly to review the implementation of the institution's infection control and surveillance program.

COVID 19 PROTOCOLS

1. Medical will provide a rapid test and a PCR test at intake.
2. Any detainee entering the facility will be placed in a quarantine dayroom for seven (7) to 10 days, space permitting.
3. The detainee will then be tested again at seven (7) days and again at 10 days before the detainee can be moved to general population.



4. If the detainee is leaving the facility for court or any other process the detainee will submit to a rapid test before leaving the facility, unless it is an emergent situation.

4. PROCEDURE: A. COVID-19 PREVENTION

- A. Precautions will be observed to prevent contact with potentially infectious materials. The appropriate protection should be worn under all circumstances.
- B. Disposable gloves will be worn:
 - 1). Prior to initiating care at a scene involving exposure to blood or other body fluids.
 - 2). Prior to conducting pat downs.
 - 3). Prior to removing an uncooperative detainee arriving at the facility.
- C. Mask, eye goggles and gloves will be worn in handling all levels of exposure to splashes of body fluids or airborne pathogens.
- D. Officers will wash their hands immediately after removal of gloves or other personal protective equipment and after any contact with blood or other infectious pathogens.
 - 1) Officers will use the waterless antiseptic hand cleaner provided.
 - 2) A Hibistat wipe will be used for hand cleaning on site emergency scene when the protective gloves tear. (Hibistat wipes can be found in medical).
- E. The possibility of transmission of infectious diseases exists when performing mouth-to-mouth resuscitation.
 - 1). Protective gloves and the lateral pocket (one way valve) mask will be utilized at any scene requiring mouth-to-mouth resuscitation.
- F. Bleach or another suitable disinfectant will be used as a disinfection solution. If bleach is used it will be diluted with water at a ratio of one (1) part bleach to nine (9) parts water. Bleach will never be used in full strength and will be mixed by detention officers.
- J. Detainee mattresses will be cleaned with disinfectant whenever a detainee is released or relocated. Mattresses in housing units will be cleaned with disinfectant every two weeks at a minimum.

5. PROCEDURE: B. EDUCATION

- A. Detainees staying one day or longer and staff will receive periodic education on COVID-19, handwashing and other safety measures that can be taken to reduce cross contamination.
- B. Various COVID-19 Prevention and Hand Hygiene posters and educational materials have been posted throughout the facility, in both English and Spanish.

6. PROCEDURE: C. DISPOSAL WASTE

- A. A disposal container will be placed in an area adjacent to the housing area. The container will allow for staff to dispose of PPE and other items used within the contaminated/suspected areas.

20212928 11/08/2021 10:58:45 AM
Page: 3 of 4 Fee: 0 RES
Mandi M. Park, Roosevelt Co. Clk., Roosevelt, NM



Detention Administrator

Justin Porter

11-3-21
Date

PASSED, APPROVED, and ADOPTED on this 8th day of November, 2021 by the Board of Roosevelt County Commissioners in an open meeting in Portales, New Mexico.

**BODY OF COUNTY COMMISSIONERS
ROOSEVELT COUNTY, NEW MEXICO**

ATTEST:

Mandi M. Park
Mandi Park, County Clerk



Tina Dixon
Tina Dixon, Chairman – District IV
Voted: Yes No Abstained

absent
Lewis (Shane) Lee, Vice Chair – District III
Voted: Yes No Abstained

Dennis Lopez
Dennis Lopez – District I
Voted: Yes No Abstained

Rodney Savage
Rodney Savage – District II
Voted: Yes No Abstained

Paul Grider
Paul Grider – District V
Voted: Yes No Abstained



mp